

CCA Booster Club – Meeting Minutes

July 31, 2019

CCA High School – Commons

Present: Amy Albert, Heidi Skow, Steve Johnson, Katie Schmelzer, Lisa Beckmann, Tanya Reade, Heather Schrag, John Navara

1. **Welcome:** Amy Albert, President
 - a. June 12 minutes-Motion to approved as amended, Albert. Second, Johnson. Approved.
2. **CCA Athletics Report:**
 - a. Sound System for Gym: discussion about adding a sign near the sound system that says “Provided by your CCA Athletic Booster Club.” Albert will contact Ronnfeldt about to signs; one in the gym near the sound system and another in the weight room near the dumbbells.
 - b. Gym Floor: done being refurbished.
3. **Treasurer’s Report** – Steve Johnson, Treasurer
 - a. \$45,000 in all accounts. Recent expenses of note include sound system for gym, scholarship redemption, and insurance.
 - b. Received two scholarship redemptions and two ‘thank you’ notes.
 - c. Discussed tablets for both the apparel booth and concession stand. Johnson estimates two tablets would cost less than \$500. Will need to get a new Square for credit cards. Discussed having a separate window at the concession stand for credit cards only. Also discussed creating instruction cards for the volunteers to guide credit card use.
 - d. Adobe Photoshop license has expired. Johnson will subscribe for the Booster Club.
4. **Committee Reports:**
 - a. Apparel – Heidi Skow: Items on order from SYNcere Printing include women’s tank tops, pop sockets, and mugs. SYNcere can create an online store. Apparel booth needs more men’s t-shirts. Discussed possibility of creating “CCA Booster Club Volunteer” t-shirts for those working in the concession stand.
 - b. Concessions – John Navara: Lisa Beckmann and Vaune Bulgarelli-Beckmann will monitor the SignUp Genius for the concession stand. Amy and Mo will contact local businesses about working the concession stand.
 - c. Fundraising – Amy Albert: contacted by QCNetWorks to sell CCA seat cushions. Declined due to cost.
 - d. Membership: Tanya Reade created new membership forms. Approved with a few revisions.
5. **New Business:**
 - a. Secretary and Social Media Chair: Albert nominated Beckmann and Johnson seconded. Approved.
 - b. Vice-president: Position remain unfilled.
 - c. Membership and business sponsors open position: Position remains unfilled.
 - d. Split up businesses to drop off sponsorship letters: Amy and Mo will contact Tiffin businesses.
 - e. Back to School Night Tables: volunteers covered shifts

- f. Website: John Navara will update website.
 - g. Next Meeting date: Wednesday, August 14 for membership issues.
6. Adjournment: Motion to adjourn, Johnson. Second, Beckman. All ayes; meeting adjourned 7:37pm.

Minutes recorded and submitted by: Lisa Beckmann

Next Meeting: Wednesday, August 14 at 6:00pm, CCA High School Teacher Workroom.